Sonata Ceramica Pvt. Ltd.

Near Sabar Dairy, Talod Road At. & Po. Gadhoda, N.H. -8,

Ta.Himatnagar - 383001. Dist. Sabarkantha. (Guj), India Ph: +91 2772-226333,226180,324440 FAX: +91 2772-226330 E-mail: info@sonatatile.com visit us: www.sonatatile.com PASSPORT SIZE PHOTO GRAPH

Post applie	ed for				
Full Name _					
Father s Na	ame		Oc	cupation	
Present Add	lress				
Permanent A	Address				
Date of Birt	h		P	lace of Birth	
Marital Sta	tus	No. Of Children		Ages of Children	
Academic R	ecord (Begin	ning with School leaving Exam	ination)		
	Year	Degree Exam/ College &		School/ College/ University	Class &
From	То	Specialisation		& Institute	% Age Marks
Membershi	p of Profess	ional Association	•		
Details of P	Projects, The	sis /Publications (if any)			
Short Term	Courses				
Languages	you can	Speak	Read	d	Write
		2			
		3			
		4			

Period of service		Employer s Name	Designation & Nature	Gross Moi	ixcason 10	
From	m To & Address		of duties in brief	Starting	leaving	

Design of present reporting relationship I.e. To whom you are responsible and who are responsible to you through a suitable organisation chart. Draw a block around your position in the organisation chart.										
Natur	re of d	uties in o	letails at pr	ese	nt					
Mention any	other i	nformat	ion which s	shou	ıld be taker	into accour	nt in associating	g to your c	andi	dature.
Prese	ent Re	munerati	on Details							•
0 1	Basic	Salary	DA	House Rent		Transportation Allow		Others		Total
On Joining										
At Present Benefits & P	reanis	ites								
Leave Travel Medical Facilities			Club Membership		Annual Bonus		Any Others			
Retire	ment l	Benefit								
ProvidentFund		Family Pension		Insurance		Graduity			others	
					<u> </u>					

Hobbies & Extra Curricular activ	vities						
Mension name of any two person	ns (Not related to you) to whom refera	ance can be made.					
Name	Occupation	Address					
	major illness/ operation in last 5						
	bond with your current employer						
	know any one in our compa						
Have you any objection to our n	naking inquiries from your present/ la	st employer? Yes [] No []					
Minimum salary & perks you ex	pact to receive						
I	best of my knowledge & beli	declare that the information					
canceled. I understand that an termination.	y false of incorrect information furnis	shed above will hold me liable to					
Date		Signature of applicant					
	(FOR OFFICE USE ON	LY)					
Preliminary interview Notes							
Final interview Notes							
	Appointed as per details given b	elow					
1. Designation	6. L.T.A						
Probation Period 7. Medical Salary 8. Any other (agreed)							
. Grade 9. Joining Time /Date							
5. HRA							
Document:- (1) Cheque [] (2) Pho (5) Pan Card [] (6) Oth		e [] (4) Residance Proof []					
Sr. Executive (P & A)	General Manager	Managing Director					

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